様式第　１１　号

工事打合簿一覧表

|  |  |
| --- | --- |
| 受注者名 |  |
| 工 事 名 |  |
| 工事場所 |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 番号 | 発議者 | 発　議年月日 | 発議事項 | 内　　　　　容 | 処　理年月日 | 処理事項 | 変更有無 |
| 発注者 | 受注者 |
| １ |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| ６ |  |  |  |  |  |  |  |  |
| ７ |  |  |  |  |  |  |  |  |
| ８ |  |  |  |  |  |  |  |  |
| ９ |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |  |  |
| 19 |  |  |  |  |  |  |  |  |
| 20 |  |  |  |  |  |  |  |  |

注１）「発議者」の欄は、「発注者」又は「受注者」の欄に○を記入

注２）「発議事項」及び「処理事項」には、指示、請求、通知、報告、協議、その他を記入

注３）「変更の有無」には、設計変更の必要性の有無を記入